

INSTRUCTIONS FOR ACCESSING SECOND LIFE and some tips for getting up to speed!

What is Second Life?

Second Life is a 3D digital world, imagined, created and owned by its residents.

Prior to participating in a Second Life event you need to:

- 1) Create a Second Life identity (your avatar)
- 2) Download and install the software on to your computer
- 3) (Audio option) Connect a headset with microphone (see separate instructions to enable voice)

Please follow the simple steps below to do so:

Join the community (for free) and create your avatar:

- Go to www.secondlife.com
- Click on New Account or Join Community
- If it asks you to select which community to join, choose <Skip this Step>
- Enter the requested details to create your Second Life identity
- For your first name, we suggest you use your real first name + first initial of last name or something recognisable to encourage networking with peers
- Select any last name from those available in the drop down menu
- NB. You cannot change your Second Life name once it is chosen!
- You will be asked to choose your avatar type eg. 'girl next door' or 'man about town'
- Choose a password and remember it!
- You will arrive on a page called Upgrade to Premium but if you do not want to enter a credit card number, you can choose to <Skip this step>
- Once your account is created, you will receive an email confirmation
- Click on the link in the email to **activate your account for the first time**

Downloading the Second Life Software:

- The link in your email will take you to the website to download the software
- If not, go to www.secondlife.com to do so
- Click on <download software>
- Choose the appropriate download button depending on your system (eg. Windows XP) and click on it (NB. Vista is not fully compatible yet)
- Click on 'run' to download and install the software (say 'Yes' to security message about authorising download)

Access the Second Life World:

- You will need to enter your Second Life identity and password to access the SL world
- To find the INSEAD virtual campus, in the top menu click on Edit → Search Places → INSEAD and then click on the Teleport button
- To leave Second Life just close your browser window or click on <Quit>
- To access Second Life again, you can just click on the icon which looks like this on your desktop:



SECOND LIFE TIPS

Changing your Appearance

- Right click on your avatar and choose <Appearance>, then select each body part and item of clothing to edit and save if appropriate

Moving around

- To get to the INSEAD virtual campus, in the top menu bar click on EDIT > SEARCH > PLACE > type in INSEAD and click on go. Then click on the <Teleport> button to arrive directly on campus. (NB. If your screen resolution is 800 x 600 pixels you may not see the Teleport button! To adjust your resolution, go to Control Panel > Display > Settings).
- To move forward / backward use the up / down arrow keys on your keyboard
- To change direction or pivot your avatar around, use the left / right arrow keys on your keyboard
- To fly click on the <Fly> button in the bottom menu and use the Page Up / Down buttons to gain / lose height in a controlled way, together with the arrow keys to move forward and change direction!

Gestures

- To sit down, right click on the seat and select <Sit here>
- To stand up again, click on the <Stand up> button in the bottom menu
- To drink tea, first right click on the tea cup, select <Touch> and then respond <Keep> to the pop up message. Then open your inventory, click on <cup of tea> and select <Wear>
- See under Edit > Gestures for more possible gestures

Camera Views

- Use the roller on your mouse or the ALT key to zoom in and out on the screen
- If you zoom right past (through) your avatar's head, you will be in Mouselook – in other words you are looking through your mouse and your avatar's head is not in the way! You can use the mouselook view to get a better angle on everything
- To get into Mouselook you can also choose View → Mouselook in the top menu. To come out of Mouselook click on ESC or on the arrow keys
- You can also use the ALT key, whilst left clicking on your mouse, to pivot around a certain point

Changing the Light

- If it seems too dark, in the top menu bar, click on World > Environmental Settings > Midday to increase the sunlight